

# La Crosse Center's 2024 Equipment Rental Form

**ALL PRICES INCREASE BY 50% or MORE ON MOVE-IN AND/OR SHOW DAYS. PLEASE PREORDER.**

Quantity	Table Size	Advance Rate	Floor Rate	Advance Rate	Floor Rate	Table Subtotal
		Cost Un-Skirted	Move-in Day Cost	Cost Skirted	Move-in Day Cost	
_____	21/2' x 4' x 30"	\$24.00	\$40.00	\$40.00	\$60.00	\$ _____
_____	21/2' x 6' x 30"	\$24.00	\$40.00	\$40.00	\$60.00	\$ _____
_____	21/2' x 8' x 30"	\$24.00	\$40.00	\$40.00	\$60.00	\$ _____
_____	21/2' x 4' x 42"	\$24.00	\$40.00	\$40.00	\$60.00	\$ _____
_____	21/2' x 8' x 42"	\$24.00	\$40.00	\$40.00	\$60.00	\$ _____

Quantity	Audio/Visual	Days	Price	Move-in Day Cost	A/V Subtotal
_____	DSL Line	_____	\$200 (1st Day)/\$125 (each day after)	\$300 (1st Day)/\$225 after	\$ _____

Quantity	Furniture	Price for each	Move-in Day Cost	Furniture Subtotal
_____	Tall Cocktail Table	\$30.00	\$45.00	\$ _____
_____	High Backed Stools (*Based on Availability*)	\$20.00	\$30.00	\$ _____

Quantity	Electrical	Cost	Move-in Day Cost	Electrical Subtotal
_____	per 110 volt AC outlet (20 amps)	\$85.00	\$135.00	\$ _____
_____	Extension Cords	\$15.00	\$20.00	\$ _____
_____	Power Strips	\$10.00	\$15.00	\$ _____

**\*\*Larger amps are available, please call (608) 789-7400\*\***

Labor Rates			Labor Subtotal
\$55.00 per person-minimum 1 hour	\$60.00 forklift and operator per hour-minimum 1 hour	\$50.00 per banner hung from Catwalk	

Set-Up: Number of workers \_\_\_\_\_ X Hrs. \_\_\_\_\_ X Rate (\$55.00) = \$ \_\_\_\_\_  
 Dismantle: Number of workers \_\_\_\_\_ X Hrs. \_\_\_\_\_ X Rate (\$55.00) = \$ \_\_\_\_\_  
 Load - in: Forklift hours \_\_\_\_\_ X Rate (\$60.00) = \$ \_\_\_\_\_  
 Load - out: Forklift hours \_\_\_\_\_ X Rate (\$60.00) = \$ \_\_\_\_\_  
 Shipment Handling Fee: Receiving and transporting to and from booth = **\$40.00**  
 Banners: Number of Banners \_\_\_\_\_ X Rate (\$50.00)= \$ \_\_\_\_\_

Labor Subtotal

\$ \_\_\_\_\_

**ALL PRICES INCREASE BY 50% ON MOVE-IN AND/OR SHOW DAYS. PLEASE PREORDER.**

Cancellations NOT Refundable within Five days of Show. Please make checks (U.S. currency only)

Payable to: La Crosse Center, 300 Harborview Plaza, La Crosse, WI 54601

Email: [office@lacrossecenter.com](mailto:office@lacrossecenter.com)

Phone: 608-789-7400

All Subtotal \$ \_\_\_\_\_

5.5 % tax\* \$ \_\_\_\_\_

There is a \$35.00 Charge for Returned Checks.

\*Tax-exempt certificates must be sent with payment\*

Name of Show: \_\_\_\_\_ Show Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Booth Number: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_/\_\_\_\_/\_\_\_\_

Representative Name: \_\_\_\_\_ Email: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Signature on Card: \_\_\_\_\_

**>>>>>Do not email credit card payment<<<<<<**

**>>>All Credit Card Payments must be phoned in, mailed in, or paid in person<<<**

**Please mail original form with payment**

**Effective January 1, 2024**